



docEdge®

Data Sheet

10 Years Of  
Excellence



**PERICENT®**

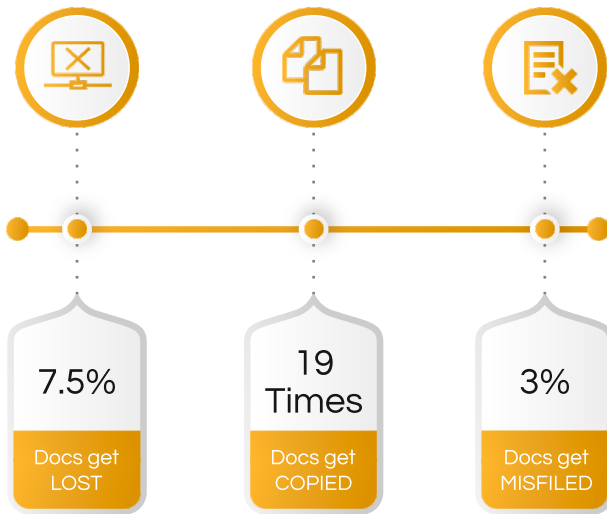
BPM&DMS SOFTWARE PVT. LTD.

## Enterprise Document Management System

Capture, Organize, Search  
and Collaborate Seamlessly

## Without Digitalization Organization Face Challenges

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## Embrace Digitalization with docEdge

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Let documents records and informations be part of digital journey with our all-in-one document life cycle management. docEdge can easily sit in your entire technology stack as a central document repository serving all get and put requests for your entire organization.

- **Centralized Source Of Information:** Faster retrieval of documents through search and it improves document distribution.
- **Improved Security And Compliance:** Complete administrative control and disaster recovery.
- **Minimize Rework:** As all the documents are organized and accessible from central repository, so there is minimum chance to lose any document.
- **Increase Employee Productivity:** It increases productivity of employees due to faster access of documents from anywhere anytime.
- **Cost Effectiveness:** Let documents, records and information be part of digital journey with our all-in-one document life cycle management.
- **Improve Workflow:** Improve informed operation, easy administration of information and data. Personal intellectual capital.



## Capture Easy

- Convert mails into PDF
- Capture through OCR
- Auto capture through Barcode
- Drag n Drop imports
- Capture through Mobile App
- Capture through eForm



## Organize Better

- Supports major file formats
- Metadata and Templates
- In-portal preview
- Tag clouds
- Automated Workflow
- Link documents
- Multi-tenants



## Highly Secured

- Role based access
- Feature based access
- History and Auditing
- Digital signature
- Content encryption



## Smart Feature

- Import zip with hierarchy
- Hot folder for - Windows
- Auto save Outlook attachments
- Direct mail documents to capture



## Search Faster

- Advance search criteria
- Full-text based search



## Share Effortlessly

- Email documents within portal
- Ticket based sharing



## Collaborate More

- Stamping
- Rate documents
- Add notes
- Add annotations



## Archive and Backup

- Archive folders/files
- Scheduled backup
- Delta backup
- All OS Window, Linux and MAC



## Calendar and Subscription

- Event subscriptions
- Add to Calendar

## Maintain compliance / policies

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Create customer compliance according to your organization policy retention policy tool.

- Define policies according to document types
- Schedule your action according to define policies
- Optimize performance, save storage
- Manage better document life cycle

## Enterprise-ready seamless integration

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- CMIS ready
- webDEV compliant
- LDAP/AD integration ready
- SOAP web service APIs

## Flexible deployment model

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docEdge can be deployed on-cloud or on-premises and offers enterprise scale infrastructure support

## Access through Mobile App

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Manage documents on the go through docEdge mobile app. your field force can participate in digitalization process right from very first moment.

## Work with Goggle Drive, Office and Dropbox

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- Integrate with goggle Apps
- works with office and outlook
- Import/export through Dropbox

## Recommended server configuration

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Quad-core latest processor, 32 GB Ram, 1 TB usable storage HDD / SSD, Windows / Linux

## Why docEdge?

- Affordable & Adaptable
- Enterprise Ready
- Highly Secured
- Integration Ready
- Future Ready



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